



CERTIFICATION EXAM APPLICATION

1. ASQ MEMBERSHIP NUMBER

If you are not an ASQ member, leave blank

2. NAME/ADDRESS INFORMATION

Mr. Ms. Mrs. Dr. (Print clearly or type)

| | | |
|-------------------------------------|----------------|-----------|
| First Name | Middle Initial | Last Name |
| Home Address | | Apt./Ste. |
| City, State/Prov., Zip/Postal Code | | Country |
| Home Area Code and Telephone Number | | |
| Employer Name | Your Title | |
| Employer Address | | Apt./Ste. |
| City, State/Prov., Zip/Postal Code | | Country |
| Bus. Area Code and Telephone Number | Fax Number | |
| E-mail Address | | |

3. FEE

Check the applicable box below.

MARCH/OCTOBER EXAMS

- CQI** Retake..... \$105.00 U.S.D.
 ASQ Member..... \$155.00 U.S.D.
 Nonmember..... \$335.00 U.S.D.
- CQT** Retake..... \$105.00 U.S.D.
 ASQ Member..... \$155.00 U.S.D.
 Nonmember..... \$335.00 U.S.D.
- CRE** Retake..... \$180.00 U.S.D.
 ASQ Member..... \$230.00 U.S.D.
 Nonmember..... \$390.00 U.S.D.
- CMQ/OE** Retake..... \$240.00 U.S.D.
 ASQ Member..... \$290.00 U.S.D.
 Nonmember..... \$450.00 U.S.D.
- CHA** Retake..... \$180.00 U.S.D.
 ASQ Member..... \$230.00 U.S.D.
 Nonmember..... \$390.00 U.S.D.
- CBA** Retake..... \$180.00 U.S.D.
 ASQ Member..... \$230.00 U.S.D.
 Nonmember..... \$390.00 U.S.D.
- CSSBB*** Retake..... \$210.00 U.S.D.
 ASQ Member..... \$260.00 U.S.D.
 Nonmember..... \$420.00 U.S.D.

* Your Six Sigma Black Belt application will be on hold until your affidavit(s) is received at ASQ.

Completed affidavit(s) must be received at ASQ within one week of receiving your application.

If not, your application will be canceled and a partial refund (less application fee) will be returned to you.

EXAMINATION DATES

Your application must be postmarked, faxed, or e-mailed by the extended application deadline. Applications sent after the extended deadline will automatically incur an additional, nonrefundable, \$50 late registration fee. Applications received after the late application deadline will automatically be processed for the next examination date.

| Examination Dates | Extended Application Deadline | Late Application Fee Deadline |
|--|-------------------------------|-------------------------------|
| <input type="checkbox"/> Oct. 18, 2008 | Aug. 22, 2008 | Sept. 3, 2008 |
| <input type="checkbox"/> March 7, 2009 | Jan. 16, 2009 | Jan. 21, 2009 |
| <input type="checkbox"/> Oct. 17, 2009 | Aug. 21, 2009 | Sept. 2, 2009 |

Please complete both sides of this application

JUNE/DECEMBER EXAMS

- CSQE** Retake..... \$180.00 U.S.D.
 ASQ Member..... \$230.00 U.S.D.
 Nonmember..... \$390.00 U.S.D.
- CQA** Retake..... \$180.00 U.S.D.
 ASQ Member..... \$230.00 U.S.D.
 Nonmember..... \$390.00 U.S.D.
- CQE** Retake..... \$180.00 U.S.D.
 ASQ Member..... \$230.00 U.S.D.
 Nonmember..... \$390.00 U.S.D.
- CQIA** Retake..... \$105.00 U.S.D.
 ASQ Member..... \$155.00 U.S.D.
 Nonmember..... \$335.00 U.S.D.
- CCT** Retake..... \$105.00 U.S.D.
 ASQ Member..... \$155.00 U.S.D.
 Nonmember..... \$335.00 U.S.D.
 Military** \$105.00 U.S.D.
- CQPA** Retake..... \$105.00 U.S.D.
 ASQ Member..... \$155.00 U.S.D.
 Nonmember..... \$335.00 U.S.D.
- CSSGB** Retake..... \$125.00 U.S.D.
 ASQ Member..... \$175.00 U.S.D.
 Nonmember..... \$335.00 U.S.D.

** Military (must be an active member of the U.S. or Canadian military and submit copy of your military identification card with your application)

EXAMINATION DATES

Your application must be postmarked, faxed, or e-mailed by the extended application deadline. Applications sent after the extended deadline will automatically incur an additional, nonrefundable, \$50 late registration fee. Applications received after the late application deadline will automatically be processed for the next examination date.

| Examination Dates | Extended Application Deadline | Late Application Fee Deadline |
|---------------------------------------|-------------------------------|-------------------------------|
| <input type="checkbox"/> Dec. 6, 2008 | Oct. 10, 2008 | Oct. 22, 2008 |
| <input type="checkbox"/> June 6, 2009 | April 17, 2009 | April 23, 2009 |
| <input type="checkbox"/> Dec. 5, 2009 | Oct. 16, 2009 | Oct. 21, 2009 |

EXAM FEE TOTALS

You may pay by check, money order, bank draft, Visa, MasterCard, or American Express. Tuition vouchers and purchase orders are not accepted.

Your application will be returned unprocessed if payment is not enclosed. \$50.00 of your fee is an application fee and is not refundable.

If you are interested in becoming a member, include payment and the membership application with your certification fee.

March/October _____
 June/December _____
Total _____

Method of payment:

Check or money order (U.S. dollars drawn on a U.S. bank)

Make check payable to ASQ.

Visa MasterCard American Express (Check one)

Cardholder's Name _____ (please print)
 Card Number _____ Exp. Date _____
 Cardholder's Signature _____
 Cardholder's Address _____
 Applicant's Signature _____ Date _____

Fees subject to change without notice.

If the payment amount submitted is incorrect or a price increase occurs, we will bill you accordingly or charge your credit card the appropriate amount.

To register online, go to www.asq.org and click Certification. Priority Code CTHJF18

4. EXAMINATION SITE

Please list your ASQ section number for testing location.

Section Number

International applicants, please print the name of the major city and country where you would prefer to take the examination on the lines below.

City _____

Country _____

5. EDUCATION

Complete the entire section below showing the **highest** completed educational degree or diploma you have received. Credit is not issued for nondegree education or for partially completed degree programs.

International applicants must provide documentation to verify educational equivalency.

Degree or Diploma _____ Year _____

Name of Institution _____

Location of Institution _____

Is this a (circle one) technical school diploma, associate's degree, bachelor's, master's, or doctorate?

6. WORK EXPERIENCE

If you do not meet all of the necessary qualifications, you will not be allowed to take this exam.

CQIA and CQPA require TWO years of general work experience or an associate degree as a minimum.

CQI requires TWO years of work experience. If you do not have a high school diploma or GED, you must have THREE additional years' work experience.

CQT requires FOUR years of higher education and/or work experience.

CRE, CQA, CQE, and CSQE require EIGHT years of higher education and/or work experience including THREE years in a decision-making position.

CBA and CHA require FIVE years of work experience including ONE year in a decision-making position.

CMQ/OE requires 10 years of higher education and/or work experience including FIVE years in a decision-making position.

CSSBB requires two completed projects with signed affidavits or one project with signed affidavit and three years of work experience. No education waivers are given.

CCT requires FIVE years of higher education and/or work experience.

CSSGB requires THREE years of work experience.

All work experience must relate to one or more areas of the body of knowledge of that specific certification.

"DECISION MAKING" is defined as having the authority to define, execute, or control projects/processes and being responsible for the outcome.

If you have been certified by ASQ in any of the areas below, please provide your certificate number in lieu of work experience. If you are applying for the manager exam, you'll need to include additional work experience.

CQA CQE Manager CRE CSQE

Certificate Number _____

Date _____ / _____ / _____

The following does not apply for CQI, CSSBB, or CSSGB.

If you have completed a degree, diploma, or certificate program beyond high school, you may waive some of the required experience as follows:

| | |
|--|--|
| Certificate/diploma from a technical or trade school | <input type="checkbox"/> 1 year, CCT 2 years |
| Associate degree (college or technical institute) | <input type="checkbox"/> 2 years, CBA, CHA 1 year |
| Bachelor's degree | <input type="checkbox"/> 4 years, CCT 2 years, CQT, CHA, CBA 3 years |
| Master's/doctoral degree | <input type="checkbox"/> 5 years, CCT 2 years, CQT 3 years, CBA, CHA 4 years |

You must attach a resume or provide your work experience below; employment dates must be by month/year.

Job Title _____ From (Mo/Yr) _____ To (Mo/Yr) _____

Employer _____

Address _____

Supervisor _____

Job Title _____ From (Mo/Yr) _____ To (Mo/Yr) _____

Employer _____

Address _____

Supervisor _____

Job Title _____ From (Mo/Yr) _____ To (Mo/Yr) _____

Employer _____

Address _____

Supervisor _____

7. COMPLIANCE WITH RULES

Please read the ASQ Code of Ethics below. Compliance with the Code of Ethics is **mandatory** for all certified individuals, whether or not they are members of ASQ.

"I have read, I understand, and I agree to comply with the ASQ Code of Ethics. I agree not to discuss or release in any form the contents of the examination. I affirm that all information contained in this application is correct."

Signature _____

Please print your name _____

Date _____ / _____ / _____

ASQ CODE OF ETHICS

FUNDAMENTAL PRINCIPLES

ASQ requires its members and certification holders to conduct themselves ethically by:

- I. Being honest and impartial in serving the public, their employers, customers, and clients.
- II. Striving to increase the competence and prestige of the quality profession, and
- III. Using their knowledge and skill for the enhancement of human welfare.

Members and certification holders are required to observe the tenets set forth below:

RELATIONS WITH THE PUBLIC

Article 1—Hold paramount the safety, health, and welfare of the public in the performance of their professional duties.

RELATIONS WITH EMPLOYERS, CUSTOMERS, AND CLIENTS

Article 2—Perform services only in their areas of competence.

Article 3—Continue their professional development throughout their careers and provide opportunities for the professional and ethical development of others.

Article 4—Act in a professional manner in dealings with ASQ staff and each employer, customer, or client.

Article 5—Act as faithful agents or trustees and avoid conflict of interest and the appearance of conflicts of interest.

RELATIONS WITH PEERS

Article 6—Build their professional reputation on the merit of their services and not compete unfairly with others.

Article 7—Assure that credit for the work of others is given to those to whom it is due.

DID YOU

- Complete both sides of the application
- Include payment
- Attach your resume or provide your work experience with employment dates by month/year
- Sign your application
- Include your affidavit(s)—Affidavits can be found at www.asq.org/certification



If you have special needs that we can address, call ASQ Certification Offerings at 800-248-1946 or 414-272-8575.

Return This Application To:

ASQ
P.O. Box 3066
Milwaukee, WI 53201-3066
Fax 414-272-1734

Item B1.529



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